

Columbia Historical Society Conflict-of-Interest Disclosure Form

Version 07/14/14

Columbia Historical Society requires each officer and board member, annually:

- 1) to review Columbia Historical Society's Conflict-of-Interest Policy (the "Policy");
- 2) to disclose any possible personal, familial, or business relationship that reasonably could give rise to a conflict of interest or the appearance of a conflict of interest;
- 3) and to acknowledge by his or her signature that he or she is acting in accordance with the letter and spirit of the Policy.

The information provided on this form shall be available for inspection by the officers, members of the Board, and Columbia Historical Society's legal counsel, but shall otherwise be held in confidence except when, after consultation with the applicable officer or board member, the Board determines that Columbia Historical Society's best interest would be served by disclosure.

Please respond to the following questions to the best of your knowledge. *(Use continuation sheets, if needed, to provide more detailed answers to any of the questions.)*

1. Please list all corporations, partnerships, associations, non-profits, or other organizations of which you are an officer, director, trustee, partner, or employee, and describe your affiliation with each entity whether or not it is a volunteer or paid position. If none, then write "None".

2. Please list all corporations, partnerships, or other entities in which you have a material financial interest as described in the Policy. If none, then write "None".

3. Please list all business dealings that you, your family members, or entities listed in paragraph 1 and 2 above have had with Columbia Historical Society in the past year. If none, then write "None".

Initial: _____

Page 1 of 2

Date: _____

Columbia Historical Society Conflict-of-Interest Disclosure Form

Version 07/14/14

4. Please list any proposed business dealings between Columbia Historical Society and you, your family members, or entities listed in paragraphs 1 and 2 above. Describe each relationship listed and the actual and potential financial benefits as you can best estimate them. If none, then write "None".

5. Are you aware of any other relationships, arrangements, transactions, or matters that could create a conflict of interest or the appearance of conflict? If so, please describe. If none, then write "None".

I have received and read the Columbia Historical Society's Conflict of Interest Policy. I am currently, and agree to remain, in compliance with the Policy.

Full Name (print clearly): _____

Columbia Historical Society Position (officer/director/volunteer/employee): _____

Signature: _____ Date: _____

Initial: _____

Date: _____